

# Index (Page 1)

English (Page Numbers)		
1.1   Income Details	(Page 2)	
1.2   Methods of Joining	(Page 3)	
1.3   How to Work	(Page 4)	
1.4   Rules	(Page 5)	
Contact Details	(Page 7)	

# 1.1 Details of E-Book Projects :

This is Free joining Project for qualified Freelancers.

If you are qualified Freelancer then follow first joining method to Join in the Project. (Require 80% accuracy clearly visible in typing course certificate.)

If you don't have typing certificate then you can join in Qualifier plan.

Plans	Free Plan	Qualifier Plan
Security Deposit	Free	550 Rupees
Validity	Lifetime (till 2028)	11 Months
Qualification	Typing couse with 80% accuracy	Anyone can join
Pages	Unlimited	Unlimited
Minimum	20 pages per work	20 pages per work
Payment	180 Rs per Page	180 Rs per Page
Accuracy req.	80%	80%

### For non qualified, Only Security Deposit will be taken. No Hidden charges. Security Deposit is refundable with payment of first work.

We are not taking postage charge, arbritrator charge, Server maintenance charge, service charge, QC Charge. We will not take any other charges in Future. We will not deduct any TDS from your payment.

No time limit. You can submit your work anytime.

First Work with 20 pages will be given within 24 working hours of Registration. All instructions will be provided with work.

After First Work, you can ask more number of pages from 20 Pages to 1000 Pages in one time. (You have to ask pages in multiplication of 20 pages.)

Our QC Team will correct all your mistakes upto 20% and we will pay you full amount of 180 Rs per page.

- Complete your Work and submit it anytime. Our team will not reject the work due to delay in submission. No Time Limit
- We are transfering payments after every slots through IMPS/NEFT. (directly into your bank account)
- Payment will be released within 72 working hours of work submission.
- Bank Payment Proofs : <u>https://hireinglobal.com/payment-proofs-v1/</u>

### **1.2 Joining Methods:**

We have Four Joining Methods according to Security Deposit Payment Methods: (Use anyone Joining Method from below)

- 1. Free Registration (Online generated certificates are not valid)
- 2. PayUMoney (Debit cad / Credit Card / Net banking)
- 3. PayTM
- 4. Bank Transfer. (Google Pay/ PhonePe / IMPS / NEFT)

#### 1. Free Registration

Send your typing course certificate to join@hireinglobal.com and also send photo of certificate to our whatsapp. <u>Click here for Form</u>

Once our team check your certificate, they will provide Approval ID for Free Registration. (80% accuracy required in Certificate)

### 2. PayUMoney

You can directly apply through PayUMoney.

- Submit Refundable Security Deposit of 550 Rs through Debit / Credit Card by following Link: <u>Click here for PayUMoney Form</u>
- You will get confirmation email from PayUMoney and your work will be sent to your email address within 24 Working hours.

### 3. UPI (G Pay, Phonepe, BHIM, other upi app)

- Transfer Refundable Security Deposit of 550 Rs by UPI app or scanning QR code from Website.
- After transferring, note down **Transaction ID from App.**
- Fill-up application-form from our website. Click here for link
- Your work will be sent to your email address within 24 Working hours.

### 4. Bank Transfer (IMPS / NEFT / Cash Deposit/Google Pay/PhonePe)

- Click Here for our bank account Details and Online Form.
- Transfer Security Deposit through IMPS or NEFT to our account.
- Send payment screenshot on our and at join@hireinglobal.com
- Fill-up Bank-form from our website (available in above link)
- Your work will be sent to your email address within 24 Working hours.

## 1.3 How to Work:

After Registration, you will get your first work within 24 working hrs by email.

Then you have to work by Three simple steps given below:

- 1. Download your work images from your registered Email address.
- 2. Type in Notepad. (Different Notepad files for each Image)
- 3. Submit us your work through email. (Send to informed Email address.)

And the Notepad file should be typed same as shown in pages without any mistakes...

- 1. No spaces or tab required at starting of line.
- 2. Font: Times New Roman and Size : 12 (Not mandatory)
- 3. No corrections are required in Image.

It quite simple. Just see and type. No need to give trouble to our BRAIN!!!

#### Sample Image

treatise the question of a transitional policy will be carefully considered, with the view of facilitating the advent of the normal state which social science indicates in a more distant future. I cannot complete this chapter without some notice of this provisional policy, which must be carried on until Positivism has made its way to general acceptance.

The principal feature of this policy is that it is temporary. To set up any permanent institution in a society which has no fixed opinions or principles of life, would be hopeless. Until the most important questions are thoroughly settled, both in principle and practice, the only measures

Such pages will be given by first party. Page will contain 40 to 50 lines maximum and second party should complete the files in **Notepad** as per the technical instructions and submit at anytime.

#### Sample Notepad File

File Edit Format View Help treatise the question of a transitional policy will be carefully considered, with the view of facilitating the advent of the normal state which social science indicates in a more distant future. I cannot complete this chapter without some notice of this provisional policy, which must be carried on until Positivism has made its way to general acceptance. The principal feature of this policy is that it is temporary. To set up any permanent institution in a society which has no fixed opinions or principles of life, would be hopeless. Until the most important questions are thoroughly settled, both in principle and practice, the only measures

### **1.4 Rules and instructions**

- User is required to make individual Notepad files for every image files.
- Demo work will be provide with work. You have to work accordingly.
- Spaces and tap not required at starting of lines or paragraph.
- User is required to submit all the notepad files at the time of submission.
- User is required to submit his/her document files before Last date of Registration validity (11 months validity of registration.)
- User is required to send his/her document files only after doing winzip/win-rar of the folder.
- User is required to submit document files to given E-mail address only.

### **Rejection Criteria :**

- File name of the Notepad file does not match with the corresponding image file name.
- Incompleted or Blank Notepad files found.
- If any third party software used.
- Any third Party Software used including Character Map or any Shortcut Keys.
- Content of Notepad file and Image file is different.
- Accent characters found in any file.
- Any other files are found in the zip folder except Notepad files.
- If the completed Job files has not been submitted within validity of 11 months.
- If any slot is rejected due to any of the reason mentioned in the rejection.
- If work done by third party software then company can terminate the Registration.

## **Accuracy Parameters:**

Type of Error	Field %	Deduction from 100%
Punctuation error	In whole work	0.7 %
Spelling error	In whole work	0.9 %
Word missing/extra	In whole work	0.9 %
Space missing/extra	In whole work	0.5 %
Enter missing/extra	In whole work	1.0 %

## QC Rules:

QC center will check the random pages in the submission. All the pages won't be checked and if the accuracy goes below the minimum accuracy required for qualifying then the QC centre will not be responsible for the future checking of the same.

In the Business Projects, the business associate needs to check all the pages, correct all the mistakes found by himself/ herself and then submit the work again in with improved accuracy. (To apply business projects, you must have experience of 18 months in regular projects of this company.)

# Options available to take out your Payment:

- 1. NEFT in your Bank Account. (net banking transfer)
- 2. Demand Draft / Cheque to your address (through Speed Post)
- 3. Transfer in your PayTM or Google Pay, PhonePe, any UPI address.

Our Account Department will contact you after result of every work submission.

You have to select anyone Method and They will collect your payment details to transfer your payment in your Bank account.



<u>Hire in Global, India</u> Om Park Complex, Opp Sahara India Near Gitanjali chokdi, Pij Road, Nadiad, Gujarat-387002.

> Call : +91 9725084477 WhatsApp: <u>(CLICK HERE)</u> QC Department WhatsApp: \*\*\*\*\*\*\*\*\*

Any one identity Proofs required to submit us after result of First Work: Voter ID, Driving License, Passport, AADHAR Card, PAN Card.

Email ID: Contact@hireinglobal.com Official WebSite: https://www.hireinglobal.com