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# 1.1 Details of E-Book Project Recruitment :

This is a free joining project for qualified freelancers.

If you are a qualified freelancer, please follow the first joining method to join the project. (Requires a typing course certificate with at least 80% accuracy.) If you don't have a typing certificate, you can apply by taking simple typing exam.

Method to Apply	Through Certificate	Through Typing Exam
Exam fee	Free	638 Rupees
Validity	11 months	11 months
Qualification	Typing couse with 80% accuracy	Anyone can join
Pages	Unlimited	Unlimited
Minimum	20 pages per work	20 pages per work
Payment	180 Rs per Page	180 Rs per Page
Accuracy req.	80%	80%

If you are Indian and you don't have certificate and still want to join our company then Only Exam fees will be taken for recruitment Process. No any Hidden charges after recruitment.

(Note: Hire in Global never asks you to submit any postage charge, arbitration charge, Server maintenance charge, service charge, QC Charge and GST to release payment. We will not take any other charges in Future. Be smart, don't pay these type of charges to anyone from our staff.)

#1 : Contract can be renewable after Validity. We are not asking for bonds. Anyone can leave our projects before validity of contract without any panelty.

# 2 : We are providing unlimited projects but we are providing one project at a time. Another project will be provided after completion of allocated project.

# 3 : After login in our website, you can take original project pages from 20 Pages to 1000 Pages in one time. (You have to take pages in multiplication of 20 pages.)

# 4 : For Post-graduate applicants, we can offer heavy projects according to their degree with higher payouts. (180 Rs per page for regular typing work)

#5 : There are many other easy projects available but pay-out will be less. (180 Rs per page for regular typing work)

In every original projects, No time limit. You can submit your work anytime. On delay of submission, our dedicated team will take follow-up but they will not reject due to delay.

Login details will be provided within 24 working hours after result of Exam work. All instructions will be provided by allocated personal representative after Recruitment.

Our QC Team will correct all your mistakes upto 20% and we will pay you full amount of 180 Rs per page in original Projects.

- Complete your Work and submit it anytime. Our team will not reject the work due to delay in submission.
- We are transfering payments after every slots through IMPS/NEFT. (directly into your bank account)
- Payment will be released within 24 working hours of result of submitted work.
- Bank Payment Proofs : <u>https://hireinglobal.com/payment-proofs-v1/</u>

### **1.2 Joining Methods:**

We have Four Joining Methods according to Registration Fees Payment Methods: (Use anyone Joining Method from below)

- 1. Free Direct Registration through Certificate
- 2. Recruitment through Exam with Exam fees
  - a. Submit through UPI (Gpay /PhonePe/ PayTM / BHIM, etc...)
  - b. Bank Transfer. (IMPS / NEFT)

### 1. Free Direct Registration through Certificate

- For non-indian applicant, Send your typing accuracy certificate to join@hireinglobal.com
- Once our team check your certificate, they will provide Approval ID to apply for Exam without any fees. (80% accuracy required in Certificate)
- After getting Approval code: <u>Click here to for Exam application form</u>
- Login Details and all instructions will be sent to you within 3 days of applying for recruitment Exam.

- 2. Exam with Exam Fees (Only Indian can apply with Exam Fees)
- Submit through UPI (Gpay /PhonePe/ PayTM / BHIM, etc...)
  - You can directly apply for Exam from our website by submitting Exam fees.
  - Transfer Exam fees of 638 Rs by scanning QR code or UPI button from our Website.
  - After transferring, note down Transaction ID (UPI ref ID) from App.
  - Fill-up application-form from our website. <u>Click here for link</u>
  - Exam work and all instructions will be sent to you within 3 days of applying for recruitment Exam.

### • Bank Transfer (IMPS / NEFT)

- <u>Click Here for our bank account Details and Online Form.</u>
- Transfer Payment of Exam fees to our account.
- Send payment screenshot through email to exam@hireinglobal.com
- Fill-up Bank-form from our website (available in above link)
- Exam work and all instructions will be sent to you within 3 days of applying for recruitment Exam.

# 1.3 How to Work in Exam:

After applying for Exam, you will get Exam work within 3 days of applying for recruitment Exam.

Then you have to work by Three simple steps given below:

- 1. Download your Exam work images from your registered Email address.
- 2. Type in Notepad. (Different Notepad files for each Image)
- 3. Submit us your work through email. (Send to informed Email address.)

<u>Click Here to Know detailed information to work in Exam : CLICK HERE</u>

And the Notepad file should be typed same as shown in pages without any mistakes...

- 1. No spaces or tab required at starting of line.
- 2. Font: Times New Roman and Size : 12
- 3. No corrections are required in Image.

It quite simple. Just see and type. No need to give trouble to our BRAIN!!!

Sample Image

treatise the question of a transitional policy will be carefully considered, with the view of facilitating the advent of the normal state which social science indicates in a more distant future. I cannot complete this chapter without some notice of this provisional policy, which must be carried on until Positivism has made its way to general acceptance.

The principal feature of this policy is that it is temporary. To set up any permanent institution in a society which has no fixed opinions or principles of life, would be hopeless. Until the most important questions are thoroughly settled, both in principle and practice, the only measures

Such pages will be given by first party. Page will contain 40 to 50 lines maximum and second party should complete the files in **Notepad** as per the technical instructions and submit at anytime.

#### Sample Notepad File

File Edit Format View Help

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### **1.4 Rules and instructions**

- User is required to make individual Notepad files for every image files.
- You have to type in Font Times new Roman and Size 12.
- Spaces and tap not required at starting of lines or paragraph.
- Only single space between every words.
- User is required to submit all notepad files at the time of submission. Don't submit half or incomplete submission.
- User is required to submit his/her document files before deadline given for Exam work.
- User is required to send his/her document files only after doing winzip/win-rar of the folder.
- User is required to submit document files to given submission E-mail address only.

### **Disqualification Criteria in Exam Work:**

- File name of the Notepad file does not match with the corresponding image file name.
- Incompleted or Blank Notepad files found.
- Errors are more than 20% according to accuracy parameters.
- Any third Party Software used including Character Map or any Shortcut Keys.
- Content of Notepad file and Image file is different.
- Accent characters found in any Exam file.
- Any other files are found in the zip folder except Notepad txt files.
- If the completed Exam files has not been submitted within Deadline.
- If notepad files not typed manually, copy-pasted text in Notepad.
- If Exam work done by any other software like MS Word or mobile applications or Wordpad then company can disqualify the Exam Work.

## **Accuracy Parameters:**

Type of Error	Field %	Deduction from 100%
Punctuation error	In whole work	0.7 %
Spelling error	In whole work	0.9 %
Word missing	In whole work	0.9 %
Space missing	In whole work	0.5 %
Enter missing	In whole work	1.0 %
Extra Word	In whole work	0.9 %
Extra Space	In whole work	0.5 %
Extra Enter	In whole work	1.0 %

# QC Rules in Exam work:

QC center will check the random pages in the submission. All the pages won't be checked and if the errors goes above the errors allowed for qualifying then the QC centre will not be responsible for the future checking of the same.

If applications are more than requirement of typist, QC team will recruit on basis of Marit-list in exam result.

Marit-list will be provided on result date informed in schedule of recruitment.

In the Business Training (Only for Business Partners), the business associate needs to check all the pages, correct all the mistakes found by himself/ herself and then submit the work again in with improved accuracy.

## After recruitment:

If you got selected for E-Book Typing Project, we will provide Login Details of our website. You can login our website and take original projects.

Payment will be released after submission of every slot. If you are taking 20 pages then you will get paid after submission of 20 pages.

# Options available to take out your Payment:

- 1. NEFT / IMPS in your Bank Account. (net banking transfer)
- 2. Demand Draft / Cheque to your address (through Speed Post)
- 3. Transfer to your UPI address or your UPI mobile number.

Our Account Department will contact you after result of every work submission.

They will collect your bank account details or you UPI address to transfer your payment in your Bank account.



<u>Hire in Global, India</u> Near Gitanjali chokdi, Pij Road, Nadiad, Gujarat-387002.

<u>Call</u>: Personal represantative will be provided after recruitment through exam. WhatsApp : +91 9974710001 (Click Here) WhatsApp support will be provided after recruitment through exam.

Any one identity Proofs required to submit us after result of Exam Work: Voter ID, Driving License, Passport, AADHAR Card, PAN Card.

Email ID: Contact@hireinglobal.com
Official WebSite: https://www.hireinglobal.com